



**CERTIFICATION OF POSTING OF NOTICE
(LHA & PHA NOTICE)**

The Housing Authority offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Bastrop Housing Authority office for assistance at 512-321-3398. Hearing impaired may contact Relay Texas at 1-800-735-2989.

STATE OF TEXAS

COUNTY OF BASTROP

I, the undersigned, Heather Ambrose, Secretary of the Housing Authority of the City of Bastrop, Texas do hereby certify that a Legal Notice was posted in words and figures to-wit:

**PUBLIC NOTICE OF A SPECIAL MEETING
TAKE NOTICE THAT THE MEETING OF THE**

Housing Authority of the City of Bastrop, Texas, will be held in person in the meeting room located at 502 Farm St. Bastrop, Texas, commencing at 12:00 p.m. on **Thursday, the 30th day of September 2021** to consider and act upon the following:

The following matters will be discussed for possible action:

1. CALL TO ORDER/ROLL CALL/CONFIRMATION OF QUORUM

a. Call to Order

b. Public Forum/Citizen's Participation/General Comments

- Anyone wishing to comment or discuss matters related to BHA is welcome to do so.
- Speakers should sign in with the Secretary prior to the beginning of the meeting. Those unable to attend the meeting in person, but wishing to provide comments/statements, may do so by emailing to hcityofbastrop@austin.rr.com by 10:00 AM on September 15, 2021.
- The time limit per speaker is three (3) minutes.

2. REPORTS

- a. Review of financial statements
- b. Delinquent rents, vacancies, waitlist update

3. CONSENT AGENDA

The Consent Agenda is intended for nonconfrontational and routine business items and may be acted on with no discussion and a single motion. Items on the Consent Agenda may be removed at the request of any Commissioner and considered at another appropriate time on this agenda. Placement on the Consent Agenda does not limit the possibility of any presentation, discussion, or action at this meeting. Under no circumstances does the Consent Agenda alter any requirements under Chapter 551 of the Texas Government Code, Texas Open Meetings Act.

- a. Approval of meeting minutes of June 11th, August 11th, and August 16th, 2021.
- b. Approval of Resolution #549 to submit an updated Business Account Application for First National Bank of Bastrop to add Executive Director Heather Ambrose to all agency accounts and granting rights to act as a signatory.
- c. Approval of Resolution #550 to join the BuyBoard purchasing cooperative.
- d. Approval of Resolution #551 to join the State of Texas Texas SmartBuy Membership Program.
- e. Discussion and possible action to adopt Resolution #556 Records Management Policy.

4. REGULAR BUSINESS (NEW and ACTION)

- a. Discussion and possible action on Resolution #552 approving the operating budget for Fiscal Year 2021/2022.
- b. Discussion and possible action on Resolution #553 accepting the engagement letters from Breedlove & Co., PC, to be signed for the audit and REAC submission for the fiscal year ended September 2021.
- c. Discussion and possible action on recommendations for the proposed Personnel Policy revisions.
- d. Discussion and possible action on agreement related to employee leave balances that have accrued during FY2021.
- e. Discussion and possible action on approval to amend agreement with agency accounting firm, Urlaub, to provide cloud-based accounting services.
- f. Discussion related to Commissioners' opinions and suggestions related to community partnerships and grants for the benefit of the agency and residents.
- g. Discussion related to timeline and process for updating general agency policies and procedures.

5. EXECUTIVE SESSION

The Board of Commissioners reserves the right to convene into Executive Session at any time during the meeting to discuss any matters listed below. In compliance with the Open Meetings Act, Chapter 551, Sections 551.071-551.090 of the Texas Government Code and Vernon's Annotated Texas Statutes, the items below will be discussed in closed session.

1. §551.074 – Deliberations about Personnel Matters: Terms of Interim Director and Support Contract
2. §551.074 – Deliberations about Personnel Matters: Terms of Contract for Executive Director
3. §551.072 - Deliberate the possible purchase, exchange, lease, or value of real property: MLK properties

The Bastrop Housing Authority Board of Commissioners will reconvene into open session to take any actions necessary related to the executive session or related items, as follows:

6. REGULAR SESSION

- a. Discussion and possible action to Approve Resolution #554 for the Employment Contract of Executive Director Heather Ambrose.
- b. Discussion and possible action to Approve Resolution #555 clarifying the Agreement and Contract of Interim Director Brandy Spencer, per Resolution #548, and providing for any ongoing support and related terms and conditions.
- c. Discussion and possible action related to the Bastrop Housing Authority owned property on MLK in Bastrop, Texas.

7. Adjournment

In conformance with Article 6252-17, Vernon's Annotated Texas Statutes as amended. Witness by my hand and seal of said Housing Authority of the City of Bastrop, Texas on this 24th day of September 2021.



Heather Ambrose

Secretary

Housing Authority of the City of Bastrop, Texas

3:20 PM

(SEAL)

